

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**April 2, 2014  
3:00 P.M.**

**Committee Members Present:** Debbie Mahaffee, Deb Ward, Bill Greaver,  
Pam Horak, Ann Pascoe

**Committee Members Absent:** Linda Beard

**CSB Staff:** Cora Swett

**Regional Human Rights Advocate –** Kevin Paluszka

**LHRC Affiliates Present:**

Destiny Place –Deborah Roundtree

Community Concept, Inc. – Belinda Laryea

Family Insight, Inc. – Nicholas Williams, Nicholas Placek

**Behavior Consultants:**

Alternative Path Training School – Kimberly McLean

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The regular scheduled meeting of the Prince William Local Human Rights  
Committee was convened on April 1, 2014 at 3:05 p.m. in the Conference Room,  
Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

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## **NEW LOCATION NOTIFICATION:**

Community Concept, LLC announced that they will be opening a new residential service location at 1784 Clover Meadow Drive, Vienna, VA 22182 September 16, 2013. This is a residential setting for up to eight individuals with a primary diagnosis of intellectual disability. Community Concept, LLC is also anticipating opening a residential facility in Stafford County as well. The location is not known at this time.

**NOTE: This notification was dated August 9, 2013 but got lost in the mail until recently.**

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## **APPROVAL OF MINUTES**

### **RESOLUTION 04-02-01**

**MOTION:** Ward  
**SECOND:** Greaver

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of March 5, 2014;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the minutes of the March 5, 2014 meeting.

**Vote:**  
**Ayes**--Mahaffee, Ward, Greaver, Horak, Pascoe  
**Nays**—None  
**Abstained From Vote** – None  
**Absent During Vote**—None  
**Absent From Meeting**—Beard

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**AUTHORIZED CLOSED SESSION**

**RESOLUTION 04-02-02**

**MOTION:** Mahaffee

**SECOND:** Greaver

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

**Vote:**

**Ayes**—Horak, Mahaffee, Ward, Greaver, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting**—Beard

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## **CERTIFICATION OF CLOSED SESSION**

### **RESOLUTION 04-02-03**

**MOTION:** Mahaffee

**SECOND:** Ward

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**—Horak, Mahaffee, Ward, Greaver, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting**—Beard

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**RESTRICTIVE BEHAVIOR PLAN REVIEWS:**

**APPROVED THE USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR  
NATHAN J.**

**RESOLUTION 04-02-04**

**MOTION:** Pascoe

**SECOND:** Ward

**WHEREAS**, the Restrictive Behavior Plan for Nathan J. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Plan for Nathan J. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Nathan J.

**Vote:**

**Ayes**—Horak, Mahaffee, Ward, Greaver, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Beard

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**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR  
PLAN FOR ANDREW A.**

**RESOLUTION 04-02-05**

**MOTION:** Pascoe

**SECOND:** Greaver

**WHEREAS**, the Restrictive Behavior Plan for Andrew A. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for Andrew A. has been presented to the Prince William Local Human Rights Committee for approval; and

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Andrew A.

**Vote:**

**Ayes**—Horak, Mahaffee, Ward, Greaver, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Beard

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**APPROVED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR  
MONIQUE A.**

**RESOLUTION 04-02-06**

**MOTION:** Pascoe

**SECOND:** Greaver

**WHEREAS**, the new Restrictive Behavior Plan for Monique A. has been presented to the Behavior Management Committee for review and approval for use; and

**WHEREAS**, the Restrictive Behavior Plan for Monique A. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Monique A.

**Vote:**

**Ayes**—Horak, Mahaffee, Ward, Greaver, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Beard

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**APPROVED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR  
DEVON C.**

**RESOLUTION 04-02-07**

**MOTION:** Pascoe

**SECOND:** Greaver

**WHEREAS**, the new Restrictive Behavior Plan for Devon C. has been presented to the Behavior Management Committee for review and approval for use; and

**WHEREAS**, the Restrictive Behavior Plan for Devon C. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Devon C.

**Vote:**

**Ayes**—Horak, Mahaffee, Ward, Greaver, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Beard

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**APPROVED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR  
ROBBIE A.**

**RESOLUTION 04-02-08**

**MOTION:** Pascoe  
**SECOND:** Greaver

**WHEREAS**, the new Restrictive Behavior Plan for Robbie A. has been presented to the Behavior Management Committee for review and approval for use; and

**WHEREAS**, the Restrictive Behavior Plan for Robbie A. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Robbie A.

**Vote:**

**Ayes**—Horak, Mahaffee, Ward, Greaver, Pascoe

**Nays**—None

**Abstained**--None

**Absent During Vote**—None

**Absent From Meeting** --Beard

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## **ANNUAL PROGRAM REVIEW**

### **DESTINY PLACE, LLC --**

Ms. Deborah Roundtree presented the LHRC Annual Report for 2013 FOR Destiny Place, LLC.

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### **FAMILY INSIGHT, INC. --**

Nicholas Williams and Nicholas Placek presented the Annual Report for 2013 for Family Insight, Inc. They informed the Committee that they currently have sights in Richmond, Roanoke and Manassas.

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### **SUPPORTIVE ADULT SERVICES OF VA --**

The Supportive Adult Services of Virginia program has not received notification of their license approval as of this meeting. Therefore, there was nothing to report for this period.

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## **HUMAN RIGHTS ADVOCATE REPORT**

The Human Rights Advocate was absent from the meeting.

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## **PROGRAM VISITS TO AFFILIATE PROGRAMS**

The Committee visited PAMCO group home operated by PAMCO Care on March 26, 2014. The next visit will be at the ARC/VOSAC II Program on April 16, 2014. A time for the visit has yet to be determined.

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**OTHER BUSINESS:**

None.

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**ADJOURNMENT**

**RESOLUTION 04-02-09**

**MOTION:** Ward  
**SECOND:** Greaver

There being no further business to discuss, the April 2, 2014 meeting of the Local Human Rights Committee was adjourned at 5:10 p.m.

**Vote:**

**Ayes**—Mahaffee, Horak, Ward, Greaver, Pascoe

**Nays**—None

**Absent During Vote**—None

**Absent From Meeting** – Beard

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